

NHC Board of Elections

Addendum 03

06/13/2023

TCG Bid Manual Revisions - Instructions to Bidders

15.1 Bid Opening

The bid date and public opening locations are revised as following:

Revised Bid Date:

June 21st, 2023 @ 3:00PM

Revised Bid Date Location:

New Hanover County Government Center

Multi-purpose Room 136
230 Government Center Drive
Wilmington, NC 28403

17.1 **Reminders:**

- a. If you are planning to mail your sealed bid, it must be received by Thomas Construction Group **no later than 2:00 PM on June 21st, 2023** at our office:

Thomas Construction Group, LLC
1022 Ashes Drive, Suite 200
Wilmington, NC 28405

- b. If mailing Sealed Bids, they must be received in our office by 2:00PM on June 21st, 2023. Any bid received after that time will not be accepted
- c. E-mailed bids will not be accepted.
- d. Bid Forms can be found in Addendum #2

TCG Bid Manual Revisions - Work Packages

1. Removed Bid Package 320 Landscaping and Irrigation

Drawing Revisions

1. A351 Wall Sections
2. A512 – Exterior Section Details

End of Addendum 03

THE LINE SHOWN ABOVE IS EXACTLY ONE FOOT ABOVE THE FINISHED FLOOR SLAB

E

D

C

B

A



NHC BOARD OF ELECTIONS



101 NORTH THIRD STREET, SUITE 500
WILMINGTON, NORTH CAROLINA 28401
TEL. 910.790.9901 FAX. 910.790.3111
WWW.LS3P.COM



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**New Hanover County
Board of Elections**
230 Government Center Drive
Wilmington, NC 28403
LS3P PROJECT: 7702-190810

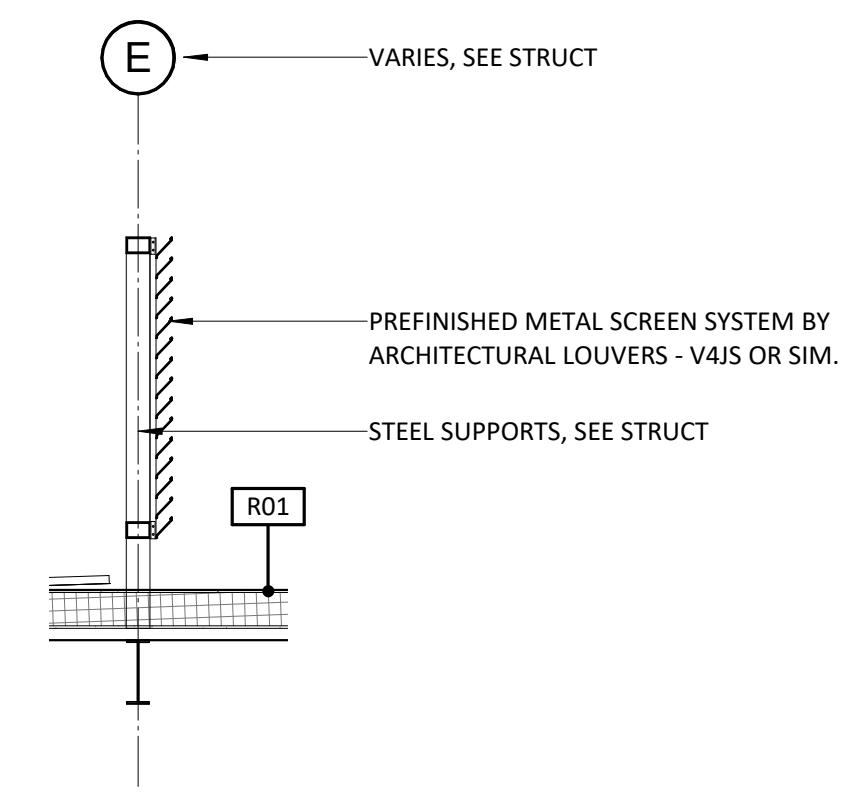
DATE	DESCRIPTION
0 2023.04.03	PERMIT SET
1 2023.06.09	ADDENDUM #1

SHEET NAME:
WALL SECTIONS

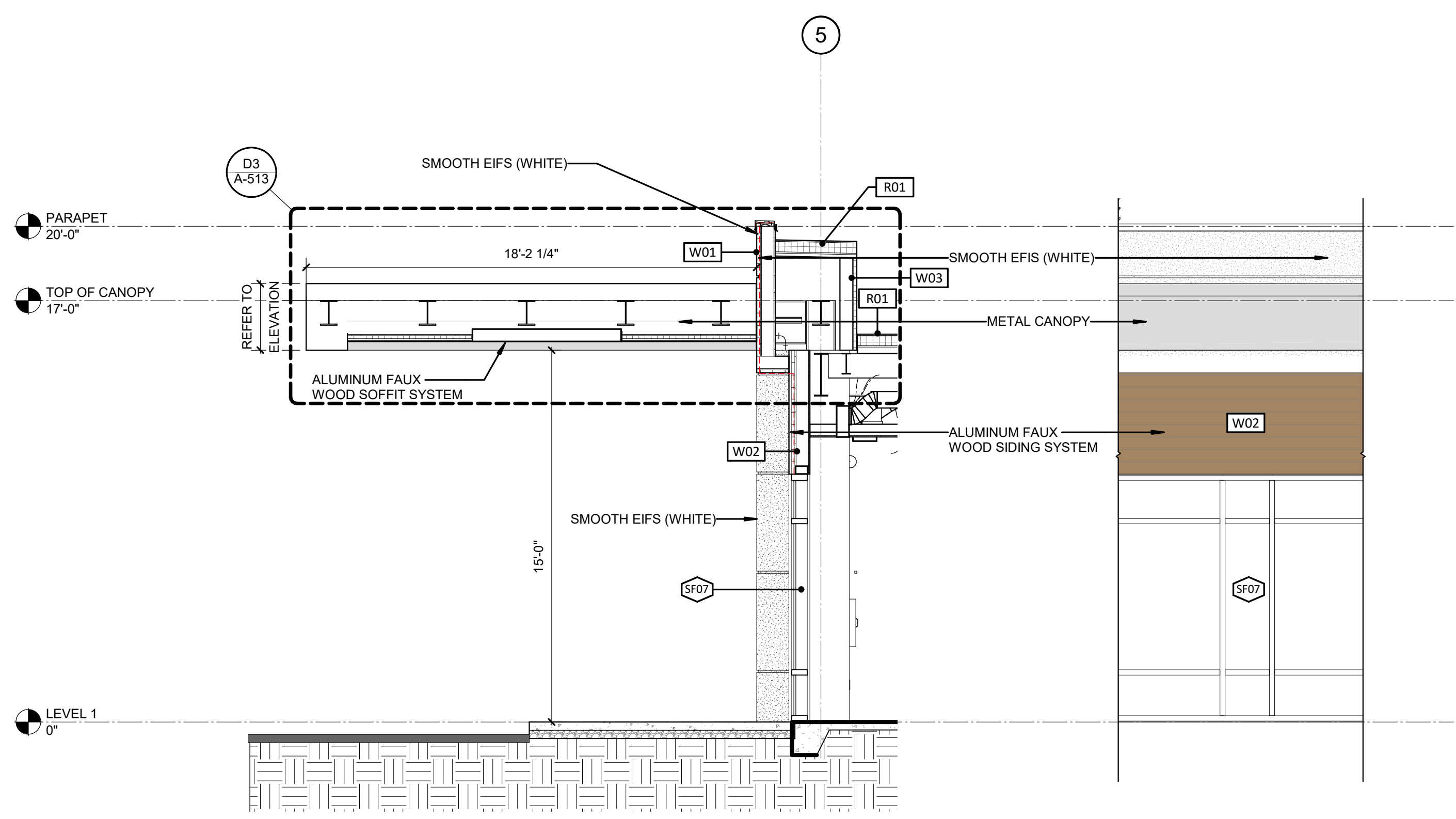
ORIG SUBMISSION: 2023.04.03

SHEET:
A-351

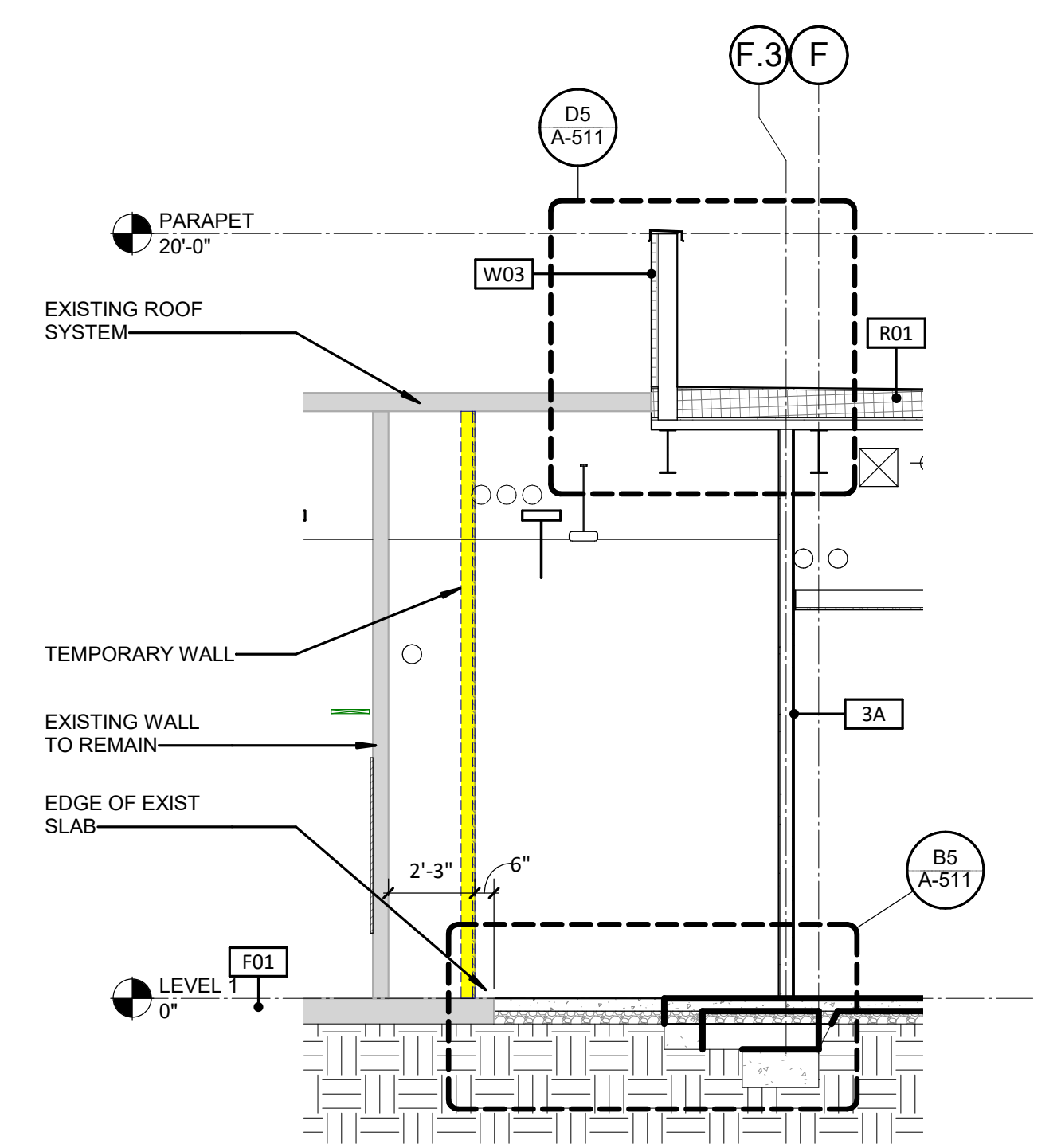
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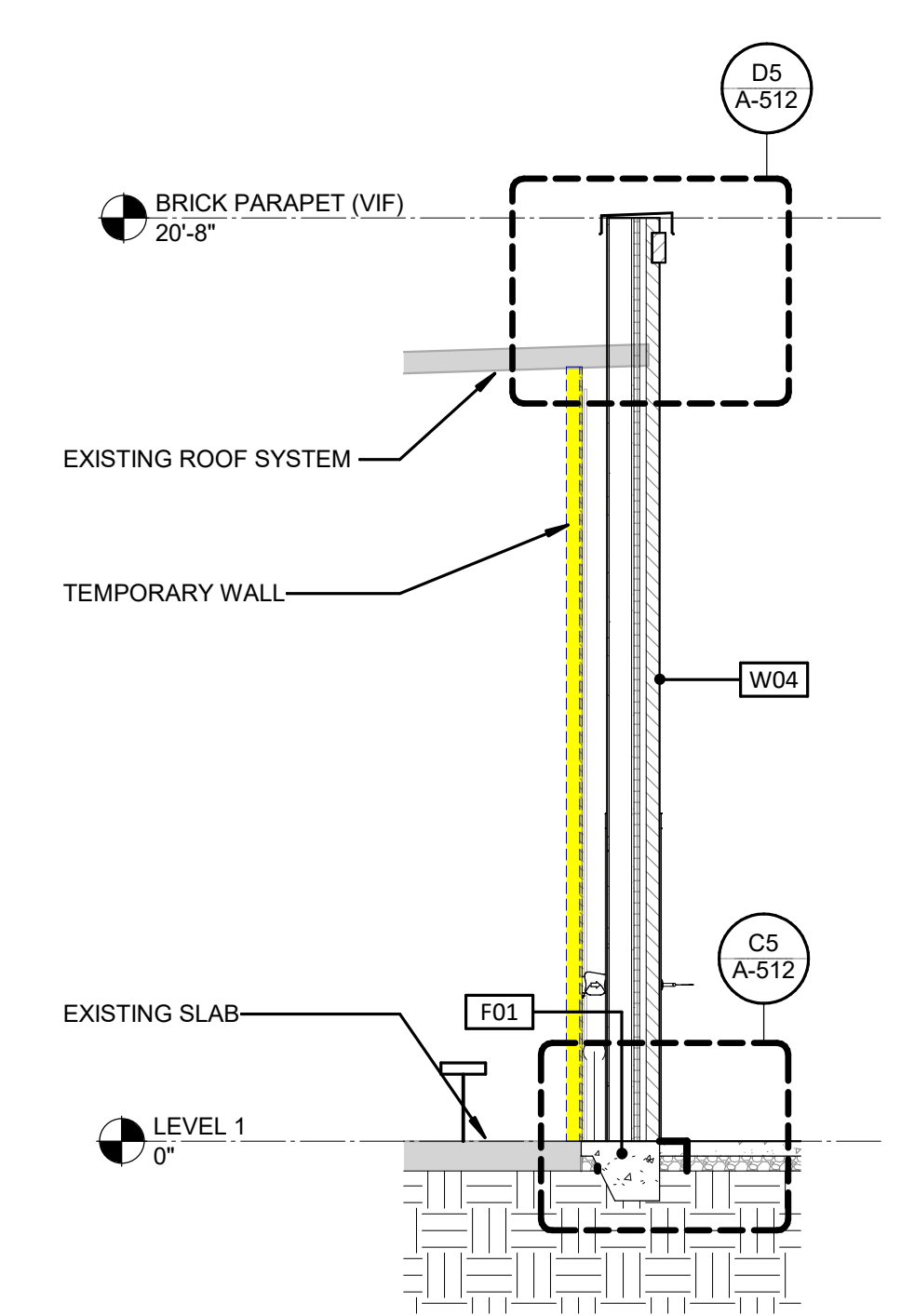
D6 WALL SECTION - LOUVERED EQUIP. ENCL.
1/4" = 1'-0"



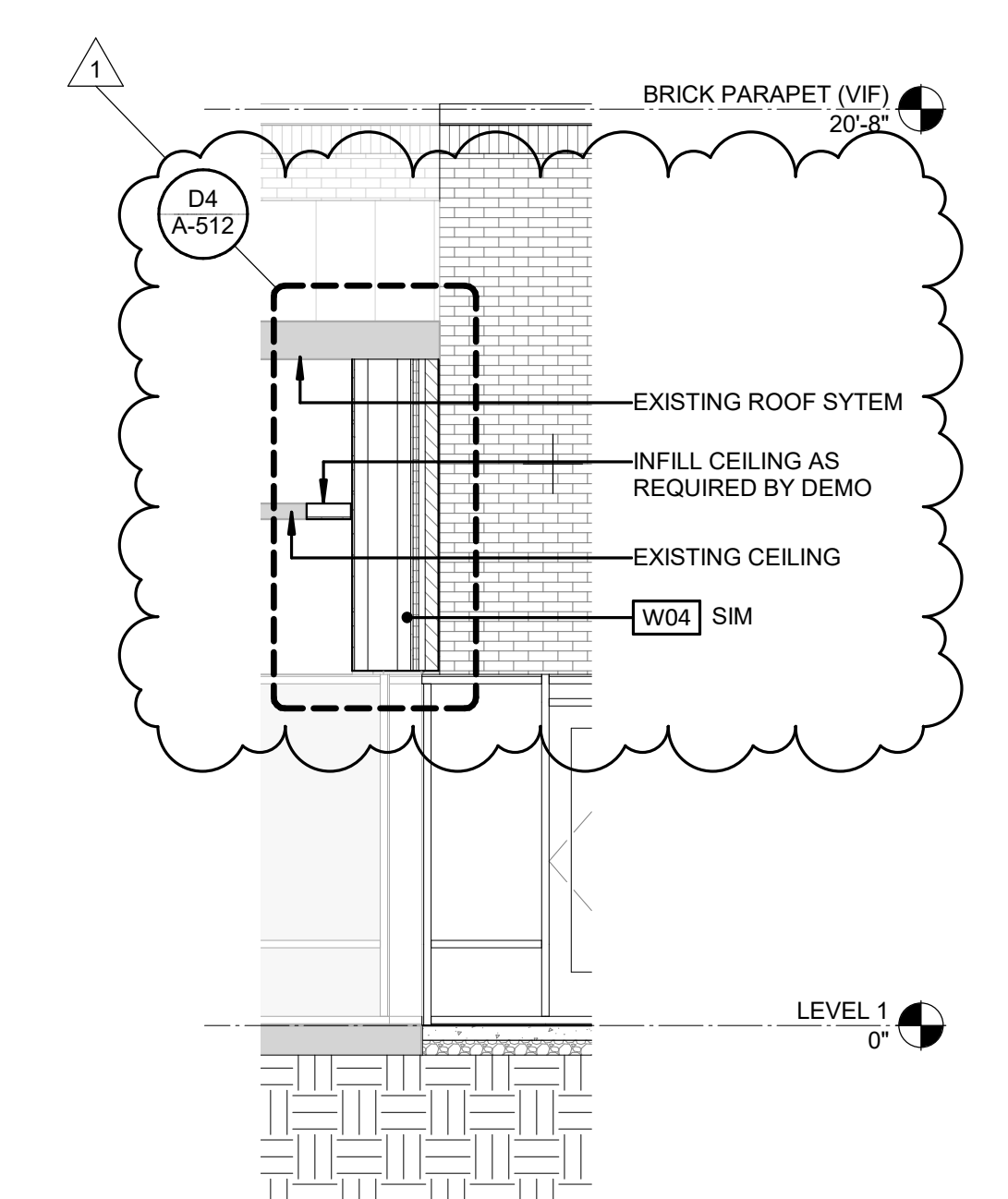
C1 WALL SECTION - TYP. CURBSIDE VOTING CANOPY
1/4" = 1'-0"



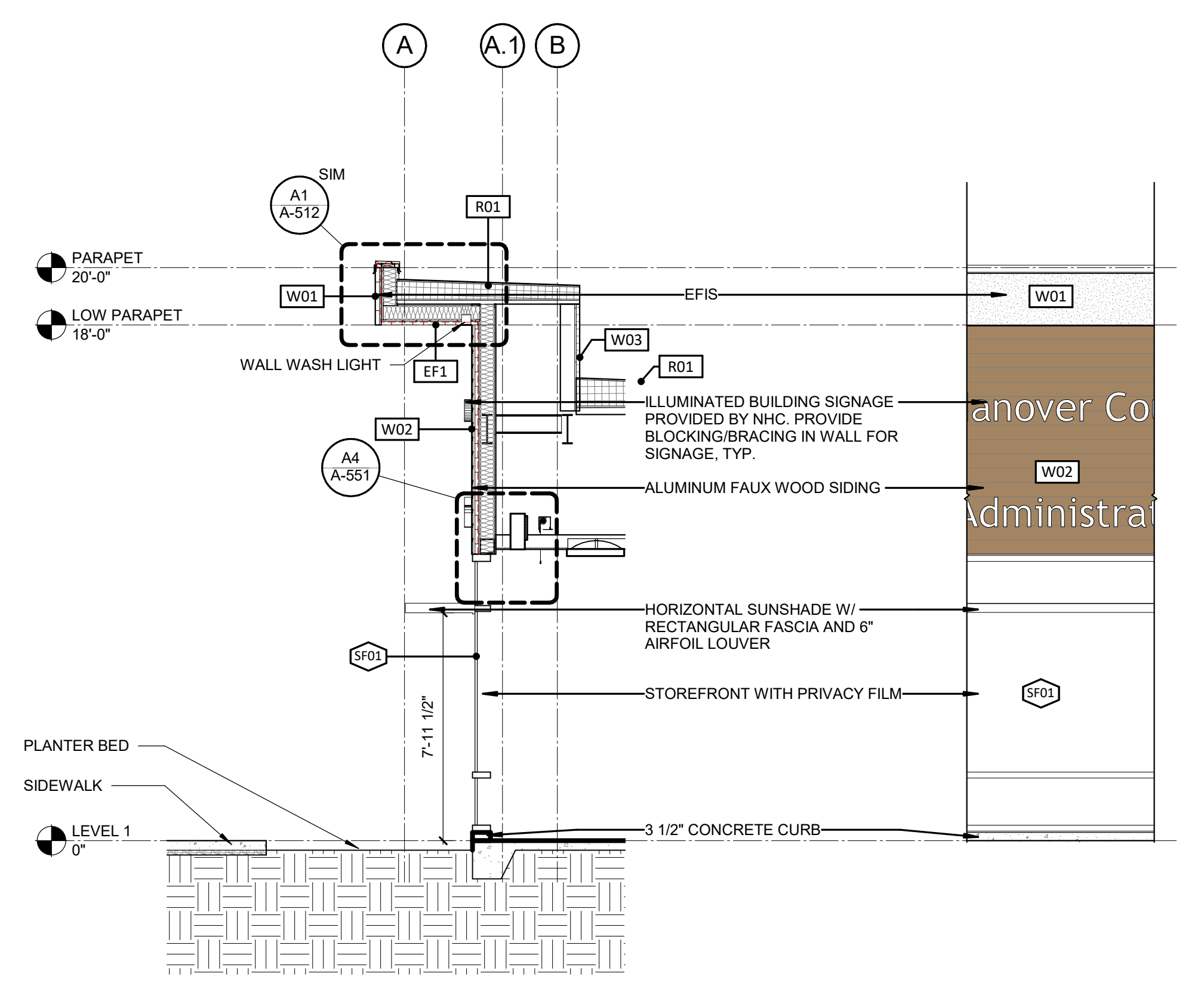
C4 WALL SECTION - @ EXISTING
1/4" = 1'-0"



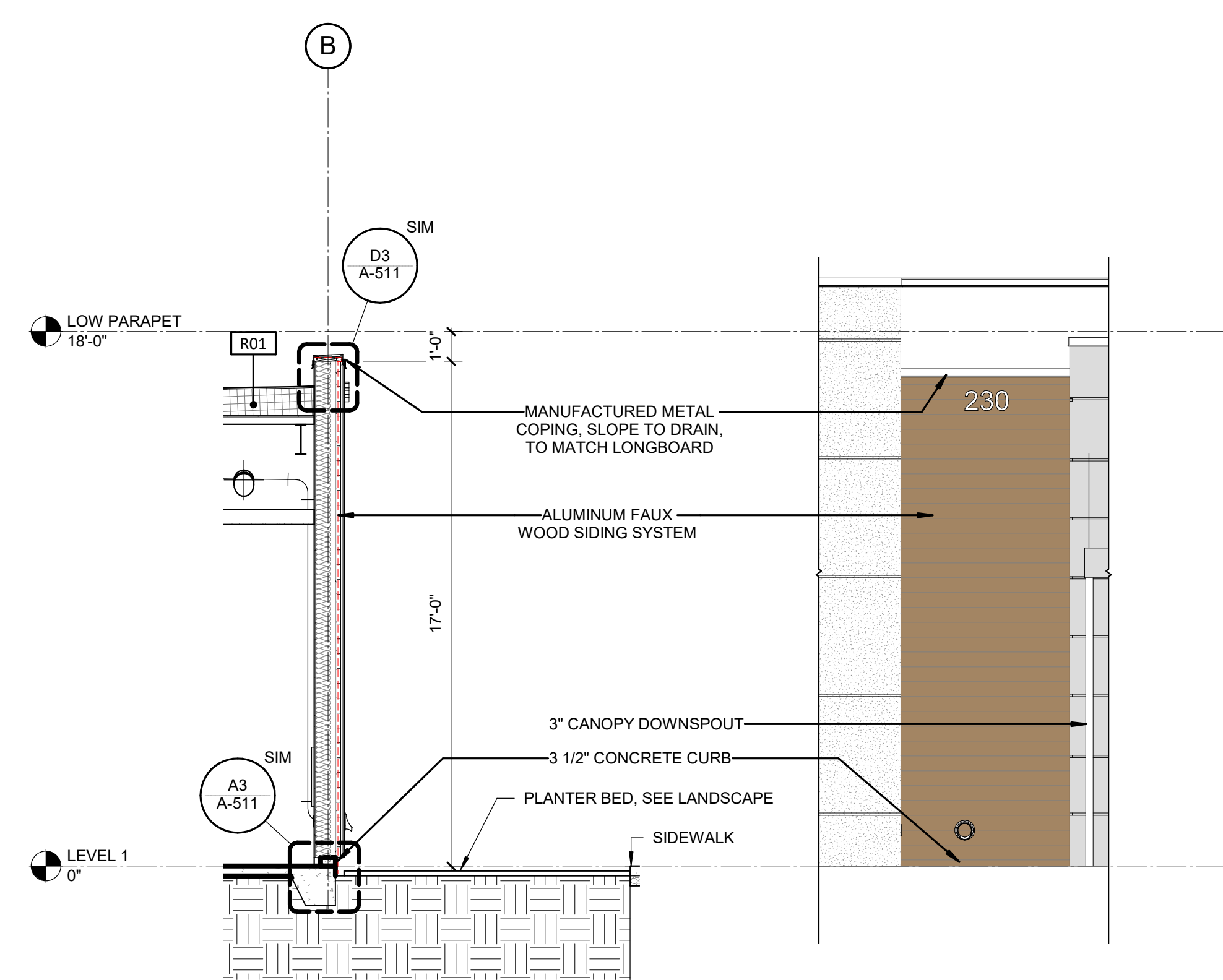
C5 WALL SECTION - (BRICK)
1/4" = 1'-0"



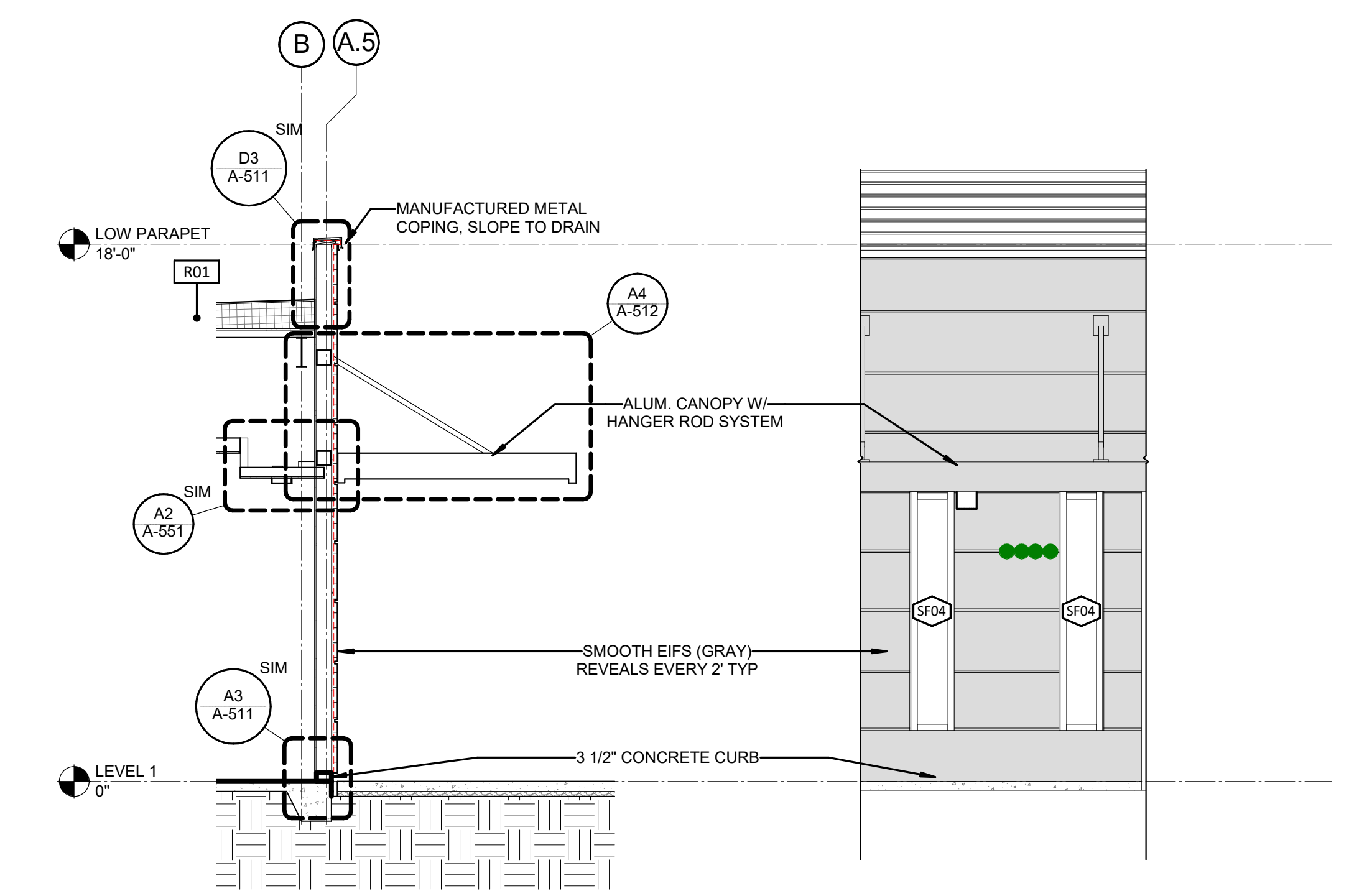
C6 WALL SECTION - END WALL
1/4" = 1'-0"



A1 WALL SECTION - STOREFRONT SUNSHADE
1/4" = 1'-0"



A3 WALL SECTION - (WOOD)
1/4" = 1'-0"



A5 WALL SECTION - SOUTH WALL (EIFS)
1/4" = 1'-0"

1 2 3 4 5 6

6/8/2023 1:46:36 PM

PROJECT BID MANUAL

New Hanover County Board of Elections

Wilmington, NC

05/18/2023

05/26/2023 REV1

06/13/2023 REV2





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09 01 00 SUBCONTRACTOR CHANGE ORDER FORMS

09 02 00 NORTH CAROLINA SALES TAX REPORTING

10 00 00 – SUBCONTRACT DOCUMENTS

Please check all boxes acknowledging that you have reviewed these forms and Exhibits

- Sample Thomas Construction Group Subcontract
- Exhibit A Contract Documents (SEE SECTION 1)
- Exhibit B Scope of Work (SEE SECTION 4)
- Exhibit D Safety Plan (SEE SECTION 8)
- Exhibit E Site Logistics Plan (SEE SECTION 7)
- Exhibit H Project schedule (SEE SECTION 6)
- Exhibit I Quality Control Plan (SEE SECTION 9)
- Exhibit K Bond Forms (SEE SECTION 3)
- Exhibit M EEO Policy
- Exhibit O Carolinas State Law Rider
- Exhibit Q BIM Execution Plan
- Exhibit U Diversity Plan (SEE SECTION 2)



**SECTION
01 00 00**

GENERAL INFORMATION



01 01 00

PROJECT TEAM

Project: New Hanover County Board of Elections

Owner: Cape Fear FD Stonewater

Construction Manager: Thomas Construction Group
1022 Ashes Drive, Suite 200
Wilmington, NC 28405

Architect: LS3P
101 N. Third Street, Suite 500
Wilmington, NC 28401

MEP Engineer: Newcomb and Boyd Consultants and Engineers
5425 Page Rd; Suite 215
Durham, NC 27003

Civil Engineer: SEPI Engineering
5030 New Centre Drive; Suite B
Wilmington, NC 28403

Structural Engineer: Ardurra Group North Carolina
3809 Peachtree Avenue, Suite 102
Wilmington, NC 28403

Landscape Architect: Mihaly Land Design
330 Military Cutoff Road; Suite A-3
Wilmington, NC 28405



01 02 00

ADVERTISEMENT TO BID

NEW HANOVER COUNTY BOARD OF ELECTIONS- ADVERTISEMENT FOR BIDS

Sealed proposals will be received by Thomas Construction Group for The New Hanover County Board of Elections in Wilmington, NC. Bids for the following packages will be opened on ~~6/15/2023~~ **6/23/2023** at 3:00PM: 01A General Trade, 01C Final Cleaning, 03A Concrete, 04A Masonry, 05A Steel, 03T Termite Treatment, 06A Rough Carpentry, 06F Architectural Millwork, 07A Waterproofing and Caulking, 07B Roofing, 07E Siding, 07J EIFS, 08A Doors, Frames and Hardware, 08B Overhead Coiling Doors, 08F Glass and Glazing, 09A Drywall/Metal Framing, 09B Ceilings, 09D Painting/Wallcovering, 09E Flooring, 09L Tile, 10A Toilet Accessories, 10B Sound Absorbing Wall Units, 10C Signage, 10E Fire Extinguishers/Cabinets, 10G Metal Canopies, 12A Window Treatments, 21A Fire Protection, 22A Plumbing, 23A HVAC and Controls, 26A Electrical, Fire Alarm and Communications, ~~31D Sitework/Utilities/Site Concrete~~, ~~32O Landscape and Irrigation~~.

All bids will be received and opened publicly at ~~the New Hanover County Government Center in Multi-purpose Room 136 at 230 Government Center Drive, Wilmington, NC 28403 privately at the office of Thomas Construction Group; located at 1022 Ashes Drive; Suite 200; Wilmington, NC 28405~~. Sealed bids are to be hand delivered to the bid opening location noted below. Mailed, sealed bids can be delivered before **23:00 PM** on the day of the bid at the address noted below.

On 5/26/2023 at 9:00 AM a Preferred Alternates, HUB Outreach session & Pre-Bid Meeting will be held virtually at the following link: <https://tinyurl.com/z2ccpk7j>

Copies of plans, Specifications and Contract Documents will be available at <https://tinyurl.com/3d6h3nt8> or purchased from CopyCat Print Shop, 637 S Kerr Avenue, Wilmington, NC 28403, plans@copycatprintshop.net, (910) 799-1500. Hard copies of bid documents may be reviewed by appointment at the offices of Thomas construction Group, 1022 Ashes Drive, suite 200, Wilmington, NC or may be purchased from CopyCat Print shop at the Subcontractors expense. All questions should be directed to estimating@thomasconstructiongroup.com

All Bidders are strongly encouraged to include opportunities for Minority Business participation wherever possible in their respective bid submission. Minority Business is a part of this contract and must comply with the State of North Carolina General Statutes. The CM and Owner reserve the right to add bidders, qualify bids, and/or reject any and all proposals as determined to be in the best interest of the project. In accordance with GS 133-3, Section 64 the following preferred brands are being considered: Johnson Controls BAS Control System



INSTRUCTIONS TO BIDDERS

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1. GENERAL

1.1 Thomas Construction Group, Construction Manager, will receive Proposals from invited firms on the following dates:

- Advertisement to bid 5/18/2023
- Pre-Bid/HUB Outreach and Owner Preferred Alternates Meeting 5/26/2023
- Last day for questions/RFI's 6/2/2023
- Final Addendum issued 6/9/2023
- Bid Day ~~6/15/2023~~ 6/23/2023

The CMAR will be conducting selection interviews based on the selection criteria provided in this instruction to bidders.

1.2 Thomas Construction Group reserves the right to reject any or all bids, accept bids in any order or combination, make modifications to the work after the bid, and waive any informalities or irregularities in bids if it is deemed appropriate by Thomas Construction Group

1.3 Selection will be made based on experience, knowledge of similar projects, safety, schedule, budget, budget management and management team.

1.4 Each subcontractor acknowledges that by submitting a bid for this project, that a complete estimate detail breakdown may be required as part of the "open book" policy.

1.5 The Bidding Documents will consist of:

- This Project Bid Manual
- Contract Documents – Drawings, Specifications, Manuals, Reports and Narratives
- Addenda, Bulletins and other supplemental information
- Project Schedule
- Site Logistics
- Work Package Breakdown

1.6 All questions should be submitted via e-mail to the Estimating department at estimating@thomasconstructiongroup.com

1.7 All references in the Contract Documents to work being provided by the "General Contractor", "Contractor", "Construction Manager at Risk", "Construction Manager", or any other similar language, shall inferably be provided by the applicable trade Subcontractor(s) as designated by the Bid Package Description(s).

2. DEFINITIONS

2.1 See "Bid Packages – Information Applicable to all Bid Packages" for definitions

3. QUALIFICATION OF SUBCONTRACTORS

3.1 Subcontractors pre-qualification is not a requirement for this project. Thomas Construction Group and the Owner reserve all rights to qualify subcontractors for scopes of work as related to any/all portions of the project.

3.2 Thomas Construction Group reserves the right to request qualification information prior to the issuance of a Subcontract.



4 BIDDING DOCUMENTS

- 4.1 Instructions for accessing the documents were provided in the initial invitation email. Please contact the estimating department if you require any instruction or assistance in accessing documents via the project Website listed below:

<https://tinyurl.com/3d6h3nt8>

The website may be updated daily or multiple times during any given day, so viewers are urged to refresh their browser to receive any updates to be viewed.

- 4.2 Bidding Documents will also be available for review at the following locations:

- **Thomas Construction Office**
- **Building Connected Website**
- **CopyCat Print Service**
- **Carolinas AGC/ISQFT/Construct Connect**

5 PRE-BID CONFERENCE

- 5.1 A virtual Pre-Bid conference will be held on the date and time listed below:

All Bidders are expected to have reviewed the Bidding Documents and to have summarized topics for discussion. Attendance at these sessions are strongly encouraged.

Pre-Bid/HUB Outreach and Owner Preferred Alternates Meeting:

Date: 5/26/2023
Time: 9:00 AM
Location: <https://tinyurl.com/z2ccpk7j>

6 INTERPRETATIONS AND ADDENDA

- 6.1 Bidders shall promptly notify Thomas Construction Group in writing of any error, ambiguity or inconsistency they may discover upon examination of the Bidding Documents for each portion of the Project or the Site and Local Conditions.
- 6.2 All requests for clarification or interpretation must be submitted in writing to Thomas Construction Group at least one calendar week before the Bid.
- 6.3 All modifications, clarifications and interpretations of the documents will be by Addendum. Oral interpretations or clarification made to any Bidder as to the meaning of the Bidding Documents or any part thereof are non-binding until issued in writing.
- 6.4 Written Addenda to the Bidding Documents will be issued to the Bidders who have prequalified to bid the project. All such Addenda will be listed in the Bid Form in the space provided and will become part of the Subcontract. Each Bidder will be bound by such Addenda, whether received by the Bidder.



7 QUESTIONS AND CLARIFICATIONS

- 7.1 Bidders shall promptly notify the Construction manager in writing of any error, ambiguity or inconsistency they may discover upon examination of the Contract documents for each portion of the Project or the Site and Local Conditions. Every request for such an interpretation shall be made in writing to Thomas Construction Group

Email all questions to the Estimating Department at estimating@thomasconstructiongroup.com

- 7.2 All modifications, clarifications and interpretations of the documents will be made by Addendum. Verbal interpretations or clarifications made to any Bidder as to the meaning of the Contract Documents or any party thereof are non-binding until issued in writing.
- 7.3 All requests for clarification or interpretation must be in writing and must be received by the Construction Manager no later than **ten (10) days** prior to bid in order to issue clarifications to all bidders via addendum.
- 7.4 Written Addenda to the Bid Documents will be issued to the Bidders through the project website. All such Addenda shall be listed in the Work Package Form in the space provided and shall become part of the Contract Documents.
- 7.5 The anticipated final written Addenda to the Bidding Documents will be available to all pre-qualified bidders by the close of business seven (7) days prior to the established bid date. Clarifications will be sent for specific bid packages up to the bid opening.
- 7.6 All bidders will be notified of the issuance of written Addenda to the Bidding Documents via an email notification.
- Bidders will be able to obtain Addenda by accessing the Project website as indicated in Section 4 above.
- 7.7 Bidders are solely responsible for obtaining bid Addenda as noted above. All such Addenda shall be listed on the Bid Form in the space provided and will become part of the Contract Documents in order for a bid to be considered responsive.

8 SUBSTITUTIONS / APPROVED EQUAL MATERIAL OR EQUIPMENT

- 8.1 Bids are to be submitted in accordance with Bidding Documents. Written requests for substitutions, with all appropriate documentation, are to be submitted to Thomas Construction Group in accordance with the Bidding Documents and along with bid submission. Consideration of these substitutions will be at the discretion of the Architect, Owner and Thomas Construction Group
- 8.2 Substitution requests must be submitted per specification 012500 of the Project Manual

9 MATERIAL, SUPPLIES AND EQUIPMENT SALES TAX

- 9.1 Bidder's Proposal shall include all Federal, State and/or Local taxes, fees or assessments applicable in all respects to the work covered by Bidder's Proposal.

10 TIME FOR COMPLETION/LIQUEDATED DAMAGES

- 10.1 Bidders shall include in their price all regular labor, overtime, material/equipment fabrication or procurement time, worker delays, on-site coordination, interfacing with other contractors and/or subcontractors and all other factors necessary to adhere to the schedule



included in Exhibit H. It is further understood that the schedule and sequence of activities, will be subject to change, which will not be deemed a change to the Bidder's Proposal, except to the extent the schedule is materially delayed.

10.2 Liquidated Damages Values

\$500 / Day after Substantial Completion

Liquidated damages will be assessed per calendar day after the Substantial Completion Date as defined per the Project Schedule included in the project Bid Manual. Liquidated Damages will be based on the turnover of the project. Substantial Completion shall be defined as an area being able to be used for the purpose for which it was intended and as described in Article 1 of the General Conditions of the contract. The Substantial Completion date is defined in the Contract Schedule for each phase.

11 EQUAL EMPLOYMENT OPPORTUNITY

- 11.1 Each Bidder shall include in its bid such measures as are necessary to comply with Federal, State and Local Equal Employment Opportunity requirements which are applicable under this contract.

12 BUILDING INFORMATION MODELING

- 12.1 Building Information Modeling will be a function of this project for MEP coordination and will require a 3D modeling effort by the Mechanical, Electrical, Plumbing, Fire Protection, Structural Steel and Telecom trades and a weekly commitment by each during the coordination period, to alleviate "clashes" between such trades.
- 12.2 All awarded subcontractors will be required to attend a BIM "kick-off" meeting where items such as level of model detail, file sharing, and coordination schedule dates are determined. The results of that kick-off meeting will be captured in a BIM "Execution Plan" which, once agreed upon, will be the team's guide for the coordination efforts. This Final Execution Plan will become part of this subcontract agreement. The starting point of this plan can be found in Exhibit Q which details the minimum requirements for this specific project; but will be refined after the initial kick-off meeting.
- 12.3 Each Bidder, by submitting its Bid, represents that:
- A. It has read and understands the BIM addendum attached in the Exhibits
 - B. Has, at a minimum, participated in at least 3 projects in which the bidding subcontractor has created 3D models for the coordination effort.
 - C. If required, this subcontractor shall submit model examples from previous experience (model files, graphic images, screen shots, etc.) for evaluation of capabilities to model the required detail.
- 12.4 If bidding subcontractor cannot meet requirements outlined above, they may hire services of a third-party vendor and must inform Thomas Construction Group to such arrangement. Bidding subcontractor will be required to assign a representative as a point of contact and be required to manage the third-party vendor to ensure compliance with the BIM implementation plan and BIM addendum in the Exhibits of this bid package manual.

13 BONDING

- 13.1 All Bonds will be issued by a Surety holding a current valid Certificate of Authority issued by the United States Department of Treasury under Sections 9304 to 9308 of Title 31 of the United States Code.



- 13.2 Bid Bonds: Each Proposal valued at \$250,000 or more shall be accompanied by a cash deposit or certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five (5%) percent of the bid proposal –OR- bidder may offer a bid bond of five (5%) percent of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the construction manager in event of failure of the successful bidder to execute the contract within ten (10) days after award or to give satisfactory surety as required by law. Bid Bond/certified check shall name Thomas Construction Group as PAYEE.
- 13.3 Bidder agrees to hold bid price for one hundred twenty (120) days after the date of bid opening or longer if outlined in contract documents as a Bid Alternative, as part of the Bid Bond.
- 13.4 Payment and Performance Bonds: The successful Bidder may be required to provide and pay for a Labor and Materials Payment Bond and a Performance Bond, each in the amount of 100% of the Contract Amount. Bonds must be written on Thomas Construction Group Forms (Exhibit K of the Subcontract Agreement). This is a requirement for all contracts over \$250,000.

13 PROPOSAL SUBMISSION REQUIREMENTS

- 14.1 All bids **must be submitted on the Proposal Forms supplied by the Construction Manager**. All Bids must conform in every respect to the Bid Documents and all applicable spaces shall be filled in.

Failure to fill in all applicable spaces may be grounds for rejection of a Proposal.

If a bid item has NO value or results in a NO CHANGE adjustment, then the Bidder must use “\$0” in the blank. Use of “N/A” (not applicable), or “N/C” (no change), or “NIC” (not in contract), MAY render the Bid “non-responsive”.

- 14.2 Proposals shall be sealed and plainly marked “Bid” with the name of the Project, Bid Package Number, name and address of the Bidder, Bidder’s State Contractor’s License Number (as applicable to the bid package), Bidder’s State Contractor’s License expiration date, License classifications (as applicable), and date and time of the bid opening.

The following items are required to be submitted with bids for the described bid package:

- A. Bid Form – Including Alternates and Unit Pricing
- B. Bid Proposal Affidavit
- C. Completed and Initialed Scope of work per Bid Package
- D. Identification of Minority Business Participation
- E. HUB Affidavit A OR Affidavit B
- F. BID Bond in the amount of 5% of Bid, if applicable (Required for packages that exceed \$250,000.00)

14 BID OPENINGS

- ~~14.1 Bids will not be publicly opened or read aloud on the bid due date. Thomas Construction will receive bids, review and may schedule post bid interviews with subcontractors as~~



~~deemed necessary. All submitted bids will be contacted once Thomas Construction has reviewed all necessary and pertinent information.~~

15.1 Bid Opening

The bid date and public opening locations are revised as following:

Revised Bid Date:

June 21st, 2023 @ 3:00PM

Revised Bid Date Location:

New Hanover County Government Center

Multi-purpose Room 136

230 Government Center Drive

Wilmington, NC 28403

15.2 MODIFICATION OR WITHDRAWAL OF BIDS

Bids may be accepted, without right of withdrawal or modification, for one hundred twenty (120) days from Date of Submission

Bids may be withdrawn by the Bidder only if notice of withdrawal is received in writing by the Construction Manager at Thomas Construction Group prior to the time for receipt of bids. Modifications shall be worded so as not to reveal the amount of the Original Bid.

No Bids may be withdrawn for a period of one hundred twenty (120) days after the scheduled closing time for receipt of same.

Pricing for Alternates must be held for a period of three (3) months after the scheduled closing time for receipt of the same.

Negligence on the part of the Bidder in preparing his Bid confers no right for the withdrawal of the Bid after it has been opened.

16 BIDS

16.1 All Bids must be submitted on the Bid Forms supplied by Thomas Construction Group and breakdown forms provided.

16.2 Each Bidder, by submitting its Bid, represents that:

A. It has read and understands the Bidding Documents and that its Bid is made in accordance therewith.

B. It has visited the site and has familiarized itself with the local conditions under which the work is to be performed, including sub-surface condition and existing work completed by others.

i. If a bidder has opted to not visit the site, he/she acknowledges that site visitation was made available by the Construction Manager and the bidder has knowingly waived this right to visit the site; the bidder further affirms that in no way will a failure on the bidder's behalf to visit the site become grounds for a change



to the scope of the work during progression of the construction of the Project

C. Subcontractor's Bid is not conditioned upon any modifications to the Subcontract, the Long Form Terms and Conditions, or any other Subcontract Agreement contents noted in item 1.5 above, and that Subcontractor is prepared to execute the Subcontract without taking exception to any of the provisions contained therein.

D. By submitting a Bid, Subcontractor/Vendor waives all conditions and exclusions that may have accompanied their Bid. Bidders should only use the forms provided by Thomas Construction Group to submit sealed bid proposal.

16.3 Bidders shall identify their key personnel, equipment, and their sub-subcontractors to be used in accordance with the requirements of the Bid Form.

16.4 ITEMS INCLUDED: Bids shall include all labor, supervision, detailing, tools, materials, equipment, insurance, overhead, profit, permits, bonds, fees, sales, use or similar taxes, etc. applicable to and necessary to accomplish the work outlined in the Bid Package Description except as otherwise stated in the Project Bid Manual. The bidding subcontractors shall include all items necessary for the proper execution and completion of the work.

All Bidding Documents are complementary, and what is required by any one will be as binding as if required by all. In the event of a conflict between any of the Bidding Documents, the most stringent will prevail. Work not covered in the Bidding Documents will not be required unless it is consistent and reasonably inferable as being necessary to produce the intended results.

All Bidders shall, prior to submitting a bid, examine the Bidding Documents thoroughly with respect to work by others and shall have familiarized themselves with the interfacing and coordination of their work with that of other Subcontractors as it pertains to all aspects of the work.

Bidder must provide a totally complete operational system in accordance with all Drawings and Specifications, Local and State Building and Fire Codes and accepted manufacturers and industry standards governing the Project.

16.5 Prior to submitting a bid, each Bidder shall thoroughly research and familiarize itself with all applicable licensing requirements of the state and local authorities having jurisdiction over the project.

17 SUBMISSION OF BIDS

17.1 Bids will be received for the NEW HANOVER COUNTY BOARD OF ELECTIONS

17.1 Reminders:

- a. If you are planning to mail your sealed bid, it must be received by Thomas Construction Group **no later than 2:00 PM on June 21st, 2023** at our office:

Thomas Construction Group, LLC
1022 Ashes Drive, Suite 200
Wilmington, NC 28405



- b. If mailing Sealed Bids, they must be received in our office by 2:00PM on June 21st, 2023. Any bid received after that time will not be accepted
- c. E-mailed bids will not be accepted.
- d. Bid Forms can be found in Addendum #2

DO NOT MAIL BID FORMS DIRECTLY TO NEW HANOVER COUNTY

Prior to bid day shall be by hand delivery to :

Thomas Construction Group
RE: NEW HANOVER COUNTY BOARD OF ELECTIONS
Attn: ESTIMATING

(Clearly mark on envelope **“New Hanover County Board of Elections – BID”**)

Note: If a bidder opts to mail or hand deliver bid forms to Thomas Construction Group, the bidder is solely responsible for confirmation of receipt at the address listed above no later than 2:00PM on bid day (information above). It is strongly recommended that delivery tracking with signature confirmation be utilized to track shipments and confirm receipt by the Construction Manager. It is not the responsibility of Thomas Construction Group to ensure the transport, delivery or receipt of bids from the bid drop-off location to the bid opening at any point after the set time for receipt.

DO NOT MAIL BID FORMS DIRECTLY TO NEW HANOVER COUNTY

18. POST-BID INFORMATION

- 18.1 Each Bidder shall be prepared to attend a selection interview in which the CM, Architect and Owner may participate. The final selection will be made based on the interview team's evaluation of the bidder and their response.
- 18.2 Each Bidder shall be prepared to furnish such information to Thomas Construction Group as is required to demonstrate to the satisfaction of Thomas Construction Group, the Designers and the Owner the ability of the proposed persons and entities to carry out the work for which they have proposed. Provide to Thomas Construction Group, at the Post-Bid Conference, a copy of the following:
 - Company Organization Chart with Names and Contact Numbers
 - Resumes of Project Manager and Field Supervisor(s)
 - Insurance
 - Material Supplier and Lower Tier Subcontractor Listing
 - Company Safety Policy
 - Jobsite Specific Safety Plan
 - Jobsite Specific QA/QC Plan
 - Job Hazard Analysis
 - E-Verify
 - Secretary of State – Proof of registration

Individuals attending this Post-Bid Conference shall have the authority to represent its company and to make decisions or commitments on behalf of their company. Meeting



minutes and video records from these interviews may be kept by Thomas Construction Group and distributed to each interviewing company.

19. FAILURE TO EXECUTE AN AGREEMENT

- 19.1 If Bidder's Proposal is accepted resulting in the Award of a Contract, Bidder agrees to meet with Contractor, review and execute Contract within seven (7) calendar days after notification from the Contractor. In addition to any other rights which the Contractor may have, Bidder's failure to execute the Contract within the specified time or to furnish any required bonds or insurance certificates shall, if the Contractor so elects, release the Contractor from every obligation of any nature whatsoever to Bidder
- 19.2 The CM & Owner reserves the right to issue subcontracts to the selected bidder at any time up to one hundred twenty (120) days after the receipt of bids. The bidder must sign and return the Agreement within seven (7) days of receiving it. Failure to do so will be considered as refusal on the part of the selected bidder to enter into the Agreement. Upon such refusal, the CM & Owner may award the contract to the next qualified bidder, at their option, with the initially selected bidder's bid guaranty being retained as provided by law.

END OF SECTION – INSTRUCTIONS TO BIDDERS

